

For an easier collection of data, please provide us with the following information:

Surname/ Business: _____
Forename: _____ born on: _____
Street: _____
City: _____
Phone private: _____ official: _____
Fax private: _____ official: _____
Email: _____

Do you or did you have a legal protection insurance?

Insurer: _____
Insurance holder: _____
Policy-No.: _____

To which account should we transfer the proceeds?

Bank: _____
BIC: _____ IBAN: _____

You received notice of our law firm by:

- Recommendation through acquaintances Recommendation through another lawyer
 Yellow Pages Lawyer Search Service
 Advertising Internet
 Press/ Publications Bar association

Defence insurance, namely _____

Others, namely _____

We may point out that our remuneration will be received according to the rules of the RVG (German Attorney Remuneration Law). With the exception of fees in criminal and misdemeanour charges, fees will amount in relation to the matter of controversy. In a labour law matter, every party has to pay for his attorney of record, even the party that has won the case.

Thank you for your help.

Place, Date _____

(Signature)